



Manual for reporting quantities of
sustainable biomass in 2025

Dear Sir or Madam, dear scheme participants,

It is now possible to report the quantities of sustainable biomass or biomass fuels that were marketed or used in 2025 under a valid SURE certificate.

According to point 2.2.12 of the system contract and the applicable [fee schedule](#) dated January 01, 2026, SURE charges an annual fee for participation in the SURE-EU system in the second quarter of the calendar year, consisting of the basic fee and the volume fee resulting from the reported amount of sustainable biomass.

Likewise, in accordance with Revised Directive (EU) 2018/2001 (RED III), SURE is obliged to report to the EU Commission the quantities of biomass used as sustainable in the previous year by April 30, 2026 at the latest.

*In order to determine the amount of your annual fee and record the biomass quantities that must be reported, we would therefore like to ask you to report the quantities of sustainable biomass you have used or delivered in the SURE database under the menu item “Quantity Reports” by **March 31, 2026***

For your convenience, this document provides you with instructions for reporting quantities to enable you to undertake the reporting quickly and easily. In an [FAQ paper](#), we also provide answers to the most frequently asked questions in connection with the quantity report. In addition, our [national partner associations](#) are available to answer any questions you may have regarding quantity reporting

Your SURE-Team

Content

- ✓ General information
- ✓ Part I: Quantity report for the European Commission
only for scopes 2101, 2201, 2301
- ✓ Part II: Quantity report for the SURE scheme
all scopes
- ✓ Part III: “zero”-report

General information

General information

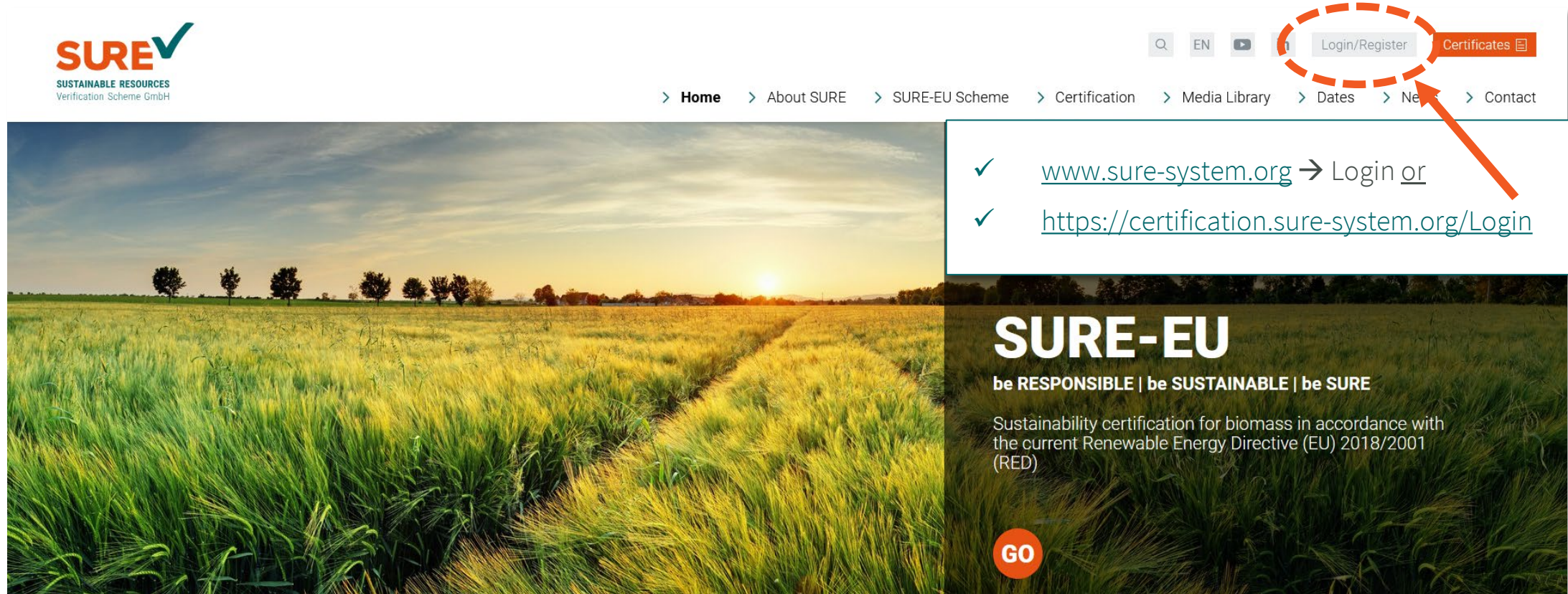
- ✓ The input mask for reporting quantities is designed so that only the information relevant to your report is displayed.
- ✓ Content that does not concern you will not be displayed.
- ✓ *All scheme participants* must report the amounts of biomass that they traded or used as sustainable in 2025. You should consider/report the *OUTGOING* product/biomass.
(Part II of this manual)
- ✓ Scheme participants with scopes *5101, 5102, 5202, 5302* report the amounts of biomass used to convert to electricity or heat/cold.
(Part II of this manual)
- ✓ In addition, scheme participants who have (also) a scope as *first gathering point and/or collector* shall report the quantities of biomass that they have received from producers of biomass (*INCOMING BIOMASS*).
(Parts I and II of this manual)
- ✓ If you have *not held a certificate at any time* in 2025 OR have held a certificate but have not traded a sustainable biomass/biomass fuel, you must report a zero quantity.
(Part III of this manual).

General information

- ✓ The biomass quantity must be entered for this purpose,
 - used by biomass (heating) power plants or biogas/biomethane CHP plants as sustainable biomass to generate electricity and/or heat, OR
 - for upstream economic operators in the supply chain, the quantity of biomass supplied as sustainable biomass to downstream economic operators ("outgoing goods mass balance").
- ✓ The quantity report must be submitted separately for each type of biomass used.
- ✓ In addition to the unit "tons" (t), kilograms are also possible. For biogas/biomethane, information can also be provided in kWhl – heating value biomass fuel, kWh - electricity, kWh - heat and m³.
- ✓ If information is not given in tons, the database automatically calculates a ton value.
- ✓ In addition, a biomethane equivalent is automatically calculated for substrates and biogas. (according to fee schedule)
- ✓ The revised input mask contains explanatory texts (gray) directly below the input fields. Please read these texts carefully.
- ✓ The quantity report is completed as soon as you confirm your entries using the "Save" button.
- ✓ *Last interfaces*, e.g., biogas plants with power generation, must always specify the individual materials used under the "Biomass Type" tab for the biomass input. This could be, for example, corn silage, rye, or wheat. The biomass fuel (e.g., biogas) must always be selected as the product. *Only if the biomass (e.g., wheat, corn silage, etc.) is resold before conversion may the product category be "Substrate for biomethane" "Liquid Manure for biomethane," or "Manure for biomethane".*

General information / Login to the database

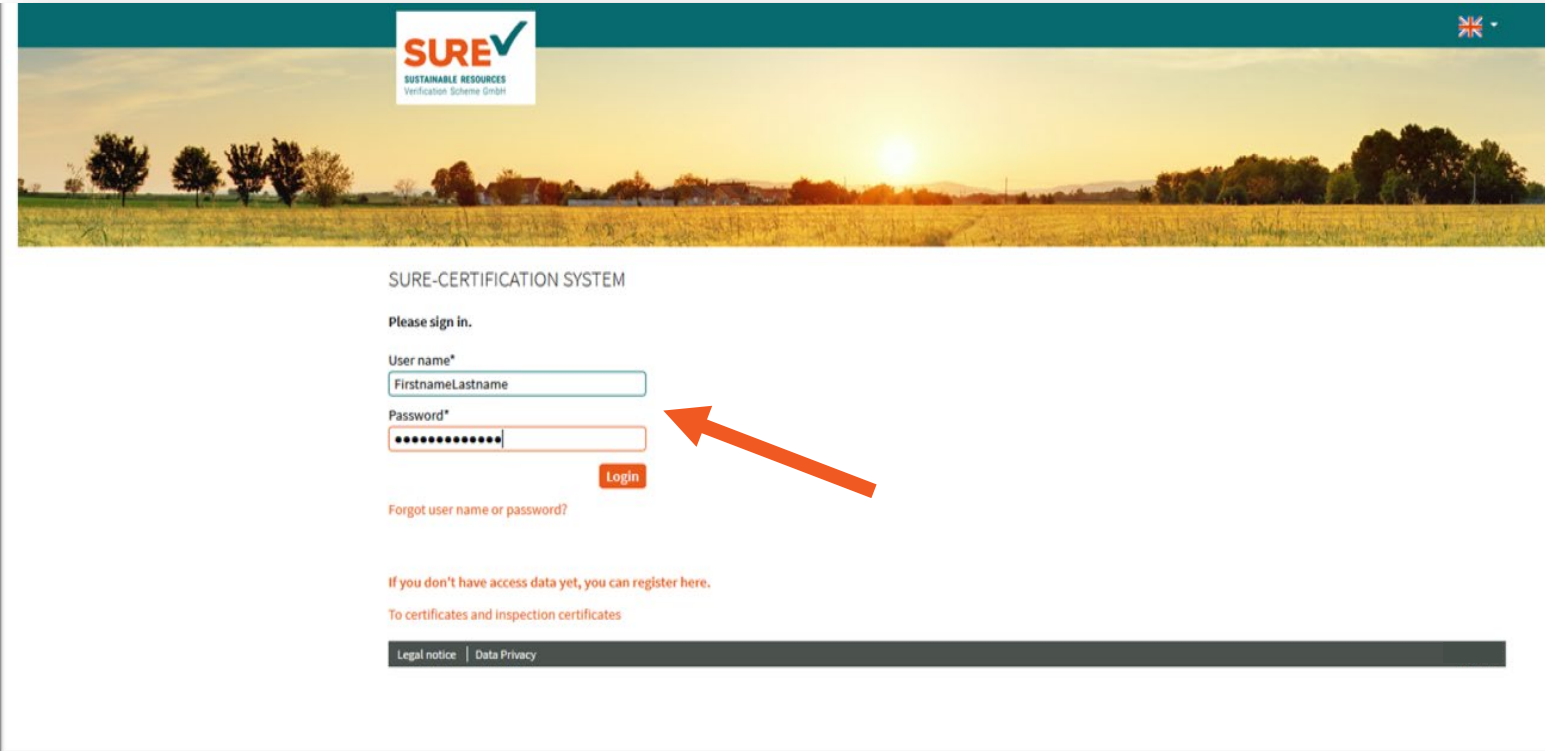
Log in to the SURE database with your user data.



The screenshot shows the SURE website homepage. The SURE logo is in the top left. The navigation menu includes Home, About SURE, SURE-EU Scheme, Certification, Media Library, Dates, News, and Contact. A 'Login/Register' button is circled in red, with an arrow pointing to a callout box. The callout box contains two links: www.sure-system.org → Login or <https://certification.sure-system.org/Login>. The main content area features a large image of a field at sunset and the text 'SURE-EU be RESPONSIBLE | be SUSTAINABLE | be SURE Sustainability certification for biomass in accordance with the current Renewable Energy Directive (EU) 2018/2001 (RED)'. A 'GO' button is visible at the bottom of the main content area.

General information / Login to the database

Log in to the SURE database with your user data.



SURE-CERTIFICATION SYSTEM

Please sign in.

User name*
FirstnameLastname

Password*
.....

Login

[Forgot user name or password?](#)

[If you don't have access data yet, you can register here.](#)

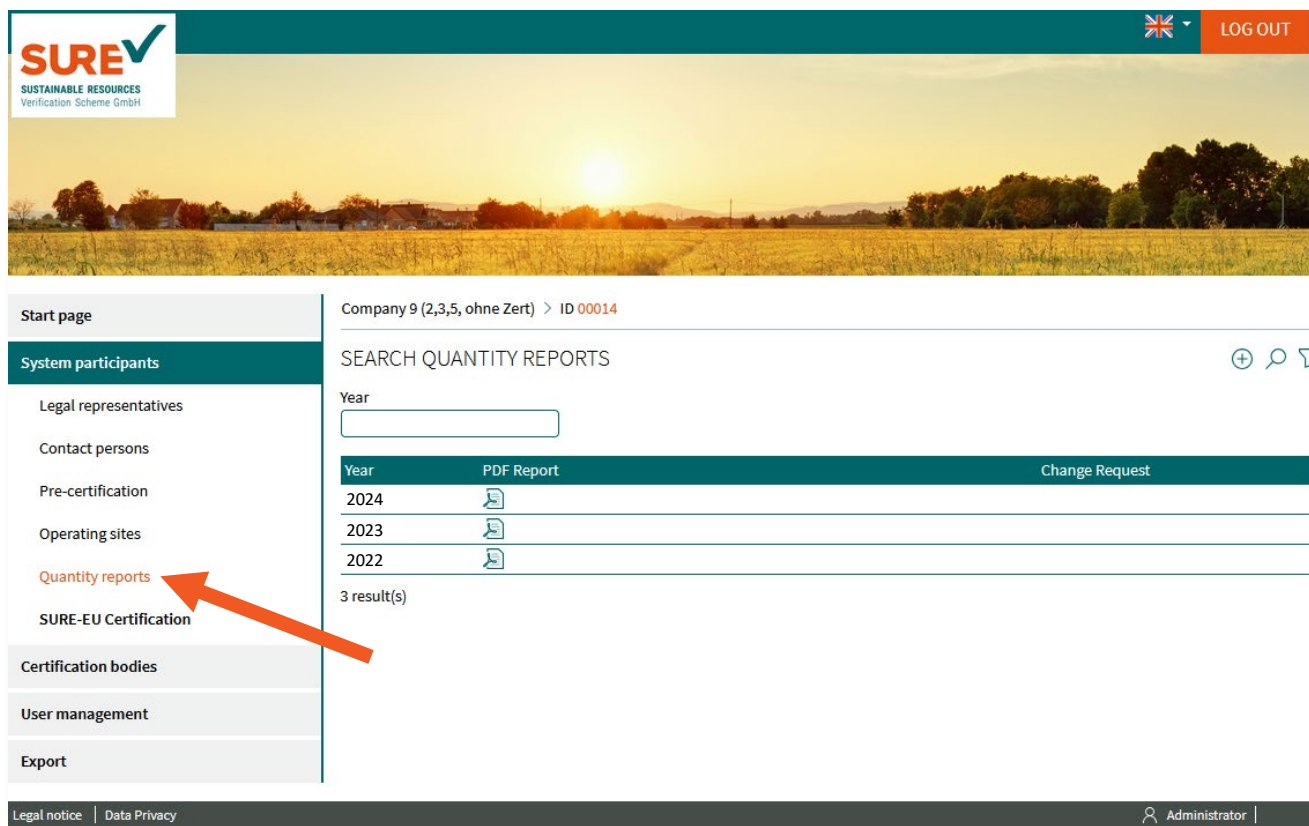
[To certificates and inspection certificates](#)

[Legal notice](#) | [Data Privacy](#)




- ✓ Your username usually consists of the following: FirstnameLastname
- ✓ If you have forgotten your password, please click on the text “*Forgot your username or password?*” and follow the instructions listed.
- ✓ If you do not have access to the database, please contact the SURE team immediately at info@sure-system.org.

General information / Creation of a new quantity report

Under the “scheme participants” menu, please select the “Quantity reports” tab.

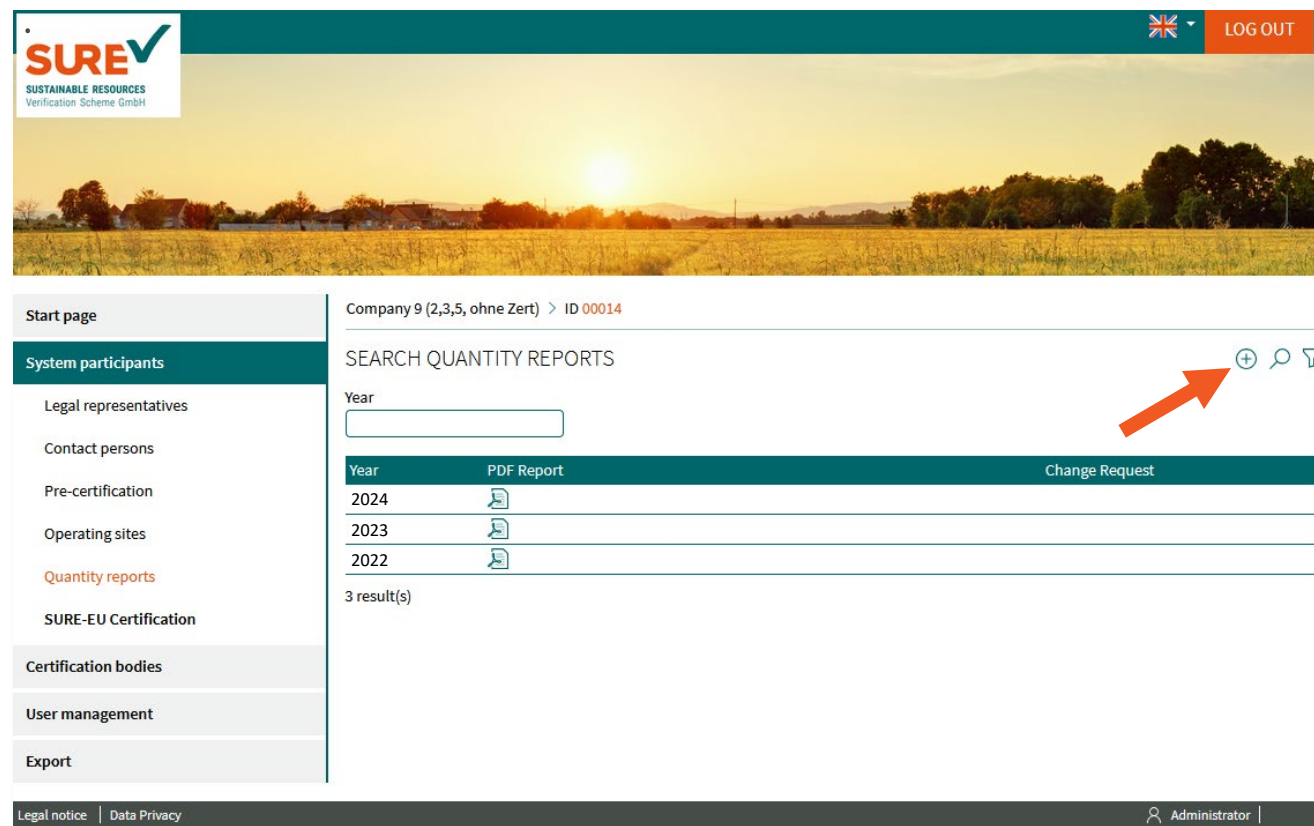


The screenshot shows the SURE web application interface. The top navigation bar includes the SURE logo, a language selector (UK flag), and a 'LOG OUT' button. The main content area is titled 'Company 9 (2,3,5, ohne Zert) > ID 00014'. Below this is a search bar for 'SEARCH QUANTITY REPORTS' with a search icon and a filter icon. A 'Year' input field is present. The main table displays quantity reports for the years 2024, 2023, and 2022, each with a PDF icon and a 'Change Request' link. The left sidebar menu is expanded, and the 'Quantity reports' option is highlighted with a red arrow. The bottom footer contains 'Legal notice | Data Privacy' and 'Administrator'.




Year	PDF Report	Change Request
2024		
2023		
2022		

General information / Creation of a new quantity report

Add a new quantity report using the “+” symbol.



The screenshot displays the SURE web application interface. The top navigation bar includes the SURE logo, a language selector (UK flag), and a 'LOG OUT' button. The main content area is titled 'Company 9 (2,3,5, ohne Zert) > ID 00014'. Below this, there is a 'SEARCH QUANTITY REPORTS' section with a search input field and a plus sign icon. A red arrow points to this plus sign icon. Below the search field, there is a table with the following data:

Year	PDF Report	Change Request
2024		
2023		
2022		

3 result(s)

The bottom of the page features a footer with 'Legal notice | Data Privacy' on the left and 'Administrator |' on the right.

Part I: Quantity report for the European Commission

only for scopes 2101, 2201, 2301

Part I: Quantity report for the European Commission

INCOMING GOODS / QUANTITY REPORTING FOR REPORTING TO THE EUROPEAN COMMISSION:

+ Add biomass type

Add new biomass
Please list all biomass that you have purchased from a producer of agricultural or forestry biomass or a waste producer as SUSTAINABLE biomass in 2024.

I have received the following biomass from the biomass producer:

1 Type of biomass

If you cannot find your biomass in the selection list, please select the option "other ...".

2 Quantity in Tons

Please enter the dry weight of the biomass here, if possible.
If specifying the dry weight is not possible, please enter the fresh weight.
Liquid manure and substrates for biogas production must be entered as fresh weight.

3 Country of origin

Add **Cancel**

- ✓ Please enter the biomass of your incoming goods; to do this, please select “Add biomass type”.
- ✓ 1. Please select a biomass type. (The selection of the drop-down list of biomass types can be found on slide 14)
- ✓ 2. Please enter the quantity in tons.
- ✓ 3. Please select the country of origin.
- ✓ Please then click on “Add”.

Part I: Quantity report for the European Commission

- ✓ The added biomass type now appears in the overview.
- ✓ For additional quantities, please click “Report additional quantities” and repeat this process for other types of biomass.

INCOMING GOODS / QUANTITY REPORTING FOR REPORTING TO THE EUROPEAN COMMISSION:

All products that are reported to the EU Commission

Type of biomass	Quantity in tons (atro)	Country of origin
Wheat	100	Germany

+ Report additional quantities

- ✓ Once you have entered all biomass types for incoming goods, please continue with your entries for outgoing goods.

(See Part II from slide 15.).

Part I: Quantity report for the European Commission

Selectable biomass types:

for agricultural biomass
Corn-Cob-Mix
Grass / Grass silage
Maize/Corn (WPS, silage, corn meal and others)
Sorghum
Sugar beet
Rye
Wheat
Other grains (without maize/corn, rye, wheat)
Waste/Residues from Agriculture
Other Biomass from Agriculture

for forest biomass
Forest biomass (without waste/residues from forest management)
Waste/Residues from forest management

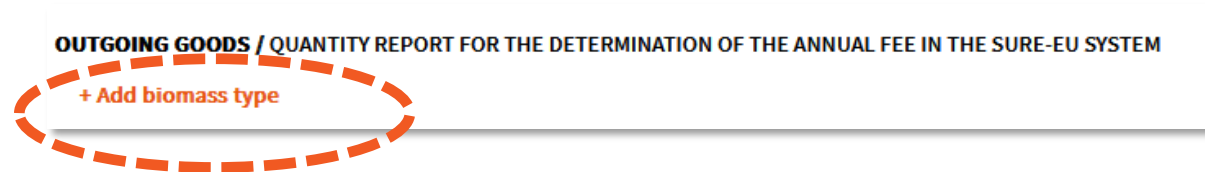
For Waste and Residues from Biomass
Liquid Manure/Sewage Sludge
Solid Manure (chicken dry manure, horse dry manure or similar)
Biowaste (e.g. food waste)
Waste/Residues from wood processing industry
Waste Wood (post consumer)
Waste/Residues from landscape maintenance
Other waste/residue from biomass

✓ If your biomass type is not listed in the selection list, please select “other...”.

Part II: Quantity report for the SURE scheme

all scopes

Part II: Quantity report for the SURE scheme



- ✓ Please enter the biomass of your outgoing goods; to do this, please select “Add biomass type”.

Part II: Quantity report for the SURE scheme

Add new product

Please list all products that you have marketed as SUSTAINABLE biomass or SUSTAINABLE biomass fuel to another economic operator or that you have used yourself to generate electricity and heat.

I use/market the following biomass / biomass fuel:

1	Product (fuel) <input type="text"/>	2	Quantity <input type="text" value="Whole numbers only"/>	3	Unit <input type="text"/>
----------	-------------------------------------	----------	--	----------	---------------------------

Please enter the dry weight of the biomass here, if possible. If specifying the dry weight is not possible, please enter the fresh weight.
Liquid manure and substrates for biogas production must be entered as fresh weight.
Biomethane/biogas can be entered in units of kWhl, kWh electricity or kWh heat.

My product (biomass) consists of:

4	Type of biomass <input type="text"/>	5	Country of origin <input type="text"/>
----------	--------------------------------------	----------	--

If you cannot find your biomass in the selection list, please select the option "other ...".

Add


- ✓ 1. Please select a product/fuel. (The selection of the drop-down list of products/fuels can be found on slide 19)
- ✓ 2. Please enter the quantity.
- ✓ 3. Please select the appropriate unit.
 - Tons or kilograms for solid materials
 - For biogas/biomethane, kWhl – heating value biomass fuel, kWh - electricity, kWh - heat or m³ possible
- ✓ 4. Please select a biomass type. (The selection of the drop-down list of biomass types can be found on slide 14)
- ✓ 5. Please select the country of origin.
- ✓ Please then click on “Add”.

Part II: Quantity report for the SURE scheme

- ✓ The added biomass type now appears in the overview.
- ✓ For additional quantities, please click “Report additional quantities” and repeat this process for other types of biomass.

OUTGOING GOODS / QUANTITY REPORT FOR THE DETERMINATION OF THE ANNUAL FEE IN THE SURE-EU SYSTEM

Reported quantities of sustainable biomass

Product (fuel)	Type of biomass	Quantity in Tons	Country of origin	Originally entered quantity
Wood chips	Forest Biomass (without waste/ residues from forest management)	1000	Germany	1000 t Wood chips 

+ Report additional quantities

- ✓ Once you have entered all types of biomass for outgoing goods, please save your entries using the “Save” button“.



Part II: Quantity report for the SURE scheme

Selectable products/ biomass fuels:

Wood chips
Wood pellets
Other pellets
Wood briquetts
Other briquetts
Shredded material
Biogas
Biomethane
Other biomass fuel
Substrate for biomethane (without liquid or solid manure)
Liquid manure for biomethane
Solid manure for biomethane
Other gaseous fuels of biogenic origin

Part III: “zero”-report

Part III: “zero”-report

- ✓ Scheme participants who had a valid certificate in 2025 but did not use or trade any sustainable goods/biomass have the option of making a zero report.
- ✓ The following statement should be confirmed (check the box): “No sustainable biomass has been received, used or marketed in 2025.”

NEW QUANTITY REPORT

Reporting year, for which a quantity declaration has to be made.

2025

No sustainable biomass has been received, used or marketed in 2025.

- ✓ Please then provide information about the market segment in which your business activities lie. To do this, please select “Biomass” and/or “Biogas/Biomethane” and save your entries using the “Save” button.

Please assign yourself to a market:

Biomass Biogas/Biomethane

Not sure which market you belong to?

Save

Part III: “zero”-report

- ✓ For participants who did not have a valid certificate at any time in 2025, the following information will be automatically stored:

You did not have a valid certificate at any time in the reporting year 2025. This means that no biomass quantities can be reported as sustainable for the reporting year 2025.

The following message is automatically noted for the reporting year 2025:

„No sustainable biomass has been received, used or marketed in 2025.“

- ✓ However, the market segment – as explained on slide 21 – must be selected.
- ✓ Please don't forget to save your entries.



be RESPONSIBLE | be SUSTAINABLE | be SURE